



**Leite and Surfer Tax-Bookkeeping**

**274 Warrenton Rd**

**Fredericksburg, VA 22405**

**phone 540-371-5779**

**fax 540-371-8643**

[www.leiteandsurfertax.com](http://www.leiteandsurfertax.com)

[leiteandsurfer@gmail.com](mailto:leiteandsurfer@gmail.com)

**Secure portal: <https://leiteandsurfertax.securefilepro.com>**

**Consent for Disclosure of Information**

I, \_\_\_\_\_, give permission for Leite and Surfer Tax-Bookkeeping, Inc to send a copy of my tax information to the following individual or company. I will not hold Leite and Surfer responsible for my personal information being sent out via fax or mail.

I understand that my information will not be sent over email, as that is not secure.

Send By (circle one):            Fax            Mail            Secure Portal

Please send information to:

Contact Person: \_\_\_\_\_  
Name of Company: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Duranton of this consent for information (one year if blank) \_\_\_\_\_

Information to Send:

Any information requested  
 Only copy of my tax return for the following year(s): \_\_\_\_\_  
 Only the following specific information: \_\_\_\_\_

\_\_\_\_\_  
Print Name                      Taxpayer                      Last 4 of SSN

\_\_\_\_\_  
Signature                      Taxpayer                      Date

# NEED A COPY OF YOUR TAX RETURN?

EACH COPY

UPLOADED TO YOUR PORTAL .....FREE

RELEASE TO SEND TO 3<sup>RD</sup> PARTY.....\$50.00

PRINTED COPY ANY YEAR.....\$50.00

Research files OVER 5 YEARS advance  
payment (portal).....\$50.00

LATE PAYMENT CHARGE...\$25.00 PER MONTH

RETURN CHECK ANY REASON.....\$75.00