

REAL ESTATE AGENT
TAX WORKSHEET

MONTH _____
YEAR _____

		AMOUNT	NOTES
INCOME			
GROSS RECEIPTS		\$ -	
INTEREST INCOME		\$ -	
EXPENSES			
ACCOUNTING		\$ -	
ADVERTISING/ MARKETING		\$ -	
	ADS	\$ -	
	WEBSITE	\$ -	
AUTO EXPENSES		\$ -	
	GAS	\$ -	
	AUTO Insurance	\$ -	
	REPAIRS & MAINTANCE	\$ -	
	MILEAGE	\$ -	
	PARKING FEES & TOLLS	\$ -	
BANK CHARGES		\$ -	
COMMISSIONS PAID		\$ -	
CONSULTING		\$ -	
CREDIT AND COLLECTION COST		\$ -	
DELIVERY		\$ -	
DUES & SUBSCRIPTIONS		\$ -	
	MRIS	\$ -	
	BRIGHT/ MLS	\$ -	
	Professional Memberships	\$ -	
	LOCK BOXES/ KEYS	\$ -	
HOME WARRANTIES		\$ -	
CLIENT MOVING / STORAGE EXPENSES		\$ -	
EDUCATION & TRAINING		\$ -	
CASUAL LABOR		\$ -	
GIFTS	\$25 PER PERSON PER YEAR	\$ -	
INSURANCE		\$ -	
	BUILDING& EQUIPMENT	\$ -	
	LIABILITY	\$ -	
	WORKERS COMP	\$ -	
INTEREST EXPENSE		\$ -	
JANITORIAL		\$ -	
LAUNDRY & CLEANING		\$ -	
LEGAL & PROFESSIONAL	(INCLUDES TAX PREP)	\$ -	
MARKETING		\$ -	
MEALS		\$ -	
OFFICE EXPENSE		\$ -	
	BUSINESS CARDS	\$ -	
PERMITS & FEES		\$ -	
POSTAGE & SHIPPING		\$ -	
PRINTING		\$ -	
RENTS		\$ -	
	EQUIPMENT	\$ -	
	BUILDING& EQUIPMENT	\$ -	
REPAIRS & MAINTENANCE		\$ -	

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PAGE 2		AMOUNT	NOTES
SIGNS / FLAGS / BANNERS		\$ -	
STAGING		\$ -	
SUBCONTRACTORS	COPY OF 1096 & 1099	\$ -	
	WITH 1099	\$ -	
	WITHOUT 1099	\$ -	
SECURITY		\$ -	
SMALL TOOLS		\$ -	
SOFTWARE		\$ -	
SUPPLIES (NOT OFFICE)		\$ -	
TAXES & LICENSES		\$ -	
	FOREIGN TAXES PAID	\$ -	
	LICENSES	\$ -	
	MISC TAXES	\$ -	
UTILITIES		\$ -	
	CELL PHONE	\$ -	
	LANDLINE PHONE	\$ -	
	ELECTRIC	\$ -	
	WATER	\$ -	
	GAS	\$ -	
	INTERNET	\$ -	
TRAVEL		\$ -	
	LODGING	\$ -	
	PLANE/BUS/AUTO	\$ -	
UNIFORMS		\$ -	
WASTE REMOVAL		\$ -	
MISC NOT LISTED		\$ -	
EQUIPMENT SALE OR DISPOSAL			
	DATE		
	DESCRIPTION		
	PURCHASE PRICE	\$ -	
EQUIPMENT SALE OR DISPOSAL			
	DATE		
	DESCRIPTION		
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